

Rimsha Awais

Expertise Skill

- Graphic design 
- MS Office Expert 
- Front desk receptionist 
- Digital Marketing 
- Video editing 

Education

- 2018-2020
Matric (sci,comp)
Hassan model high school,
Gujrat
- 2020-2022
Arts (Humanities) , government
miss Fatimah Jinnah college
Gujrat
- 2022-2023
diploma of graphics designing,
web designing and
development,
vocational training institute

About me

I am an enthusiastic, self-motivated, reliable, responsible and hardworking person. I am a mature team worker and adaptable to all challenging situations. I am able to work well both in a team environment as well as using own initiative. I am able to work well under pressure and adhere to strict deadlines.

Contact Me

 0340 8570161

 Muhallah Bakhshu Pura
shah Faisal Gate, Gujrat

Work Experience

- HFO Assistant
gujrat, Bashir Hospital
 - Work as front desk assistant and receptionist.
 - work as head of computer department